

**Minutes of the Belstone Parish Council Meeting held on
Monday 11th April 2011 at 7.30pm in the Village Hall Meeting Room.**

Present: Peter Cooper, Elisabeth Emerson, Stella Hudson, Ann Norman and Andrew Terry with Michael Ash in the Chair.

1. **APOLOGIES FOR ABSENCE:** Susan Norrish
2. **DECLARATIONS OF INTEREST:** None
3. **MINUTES OF THE LAST MEETINGS** of 1st and 18th March having been previously circulated, were confirmed as a correct record and signed.
4. **MATTERS ARISING (unless dealt with elsewhere):** None
5. **URGENT MATTERS RAISED BY THE CHAIRMAN:** None
6. **CORRESPONDENCE:**
 - DNPA:** **Draft Design Guide:** For circulation.
 - DCC:** **Proposed reductions in verge mowing:** As a result of cuts in funding, verges will only be cut and litter picked twice in the year. A reply to be sent expressing concern about safety at Tongue End Cross.
 - WDBC:** **Eastern Parishes Link Committee 3rd March:** Minutes.
 - DALC:** **Nomination of parish members** to National Park Authority
 - OTHER:** **Letter from Dr and Mrs Gundry** re Windy Ridge Appeal. It was decided to reply that as planning permission had now been given, nothing more could be done at this stage. However, conditions to control noise and smells were yet to be set.
7. **FINANCE:**
 - i. **Accounts for year 2010–11**

There was a balance of £2205.97 at 31.03.11.
This compared to £2378 in 2010 and £2472 in 2009.
The balance was made up at 31.03.11 of £115.49 in the current account and £2090.48 in the reserve account.
(The Chairman signed the bank statements for 31.12.10).
After deduction of monies held over for the village seats, bus shelter and possible election costs (£922.67 in total) true reserves at 31.03.11 were £1283, compared to £1475 in 2010.
These accounts were approved unanimously
Proposed A. Terry seconded A. Norman

Current state of finances:
Received: Interest of £0.27 had been added to the reserve account.
Precept: The first instalment of £550 had been received on 05.04.11.
Payments made: None
Current account: £665.49 **Reserve account:** £2090.48.

Payment to be made: Devon Association of Local Councils; Annual Subscription; £48 plus VAT of £7.09, a total of £55.09.

This amount was as estimated in the precept.

It was agreed unanimously to make this payment.

Proposed S. Hudson seconded P. Cooper.

Petty Cash: Spent in the year 2010-11: Petty Cash £19.68; Stationery £56.05; VAT £10.28. End of year balance: 0.71p in hand.

ii. **External Audit date:** 20th June

iii. **Risk Assessment:** The schedule was checked and agreed unanimously.
Proposed P. Cooper seconded E. Emerson

iv. **Clerk's salary and PAYE:** South Hams DC had registered the Parish Council with HMRC, and will process the clerk's payments for PAYE purposes.

v. **Council diary:** Checked and signed.

8. PLANNING:

0115/11: Blackhouse Field, Tongue End Road, Belstone: Replacement of two stables with three stables and a shed. After due discussion the Council could see no objections to this proposal.

9. HIGHWAYS:

i. **Matters reported/to be reported to DCC highways maintenance department:** A questionnaire on recent flooding incidents in the parish had been completed and sent to Richard Rainbow, Flood Risk Management Officer, DCC.

10. ANY OTHER BUSINESS:

i. **Seats:** A reply had been sent to Mr Gillam concerning the proposed seat for his mother and Mr and Mrs Kelly.

ii. **Tree Warden Scheme:** A. Terry had agreed to take on this role.

iii. **Annual Parish Meeting agenda:** This was agreed.

11. ELECTIONS AND RETIRING COUNCILLOR:

Six members had been re-elected unopposed.

The Chairman thanked Stella Hudson for her time on the Council.

DATES OF NEXT MEETINGS: Tuesday 3rd May (Annual Parish Meeting);

Tuesday 31st May (Annual Parish Council Meeting and ordinary meeting).

There being no further business, the Chairman thanked members for their attendance and closed the meeting at 8.50pm.

Signed.....
Chairman

dated.....